

Title II Information Sheet

Definitions

Equity: The LEA will ensure that poor and minority students are not taught at higher rates than other students by inexperienced, unqualified, or out-of-field teachers.

New Hires: “New hires” includes teachers already employed by the district/charter school who transfer into a different school or individuals that are newly employed by the school district/charter.

HQT Reporting Timeline

2012-2013

All district/charter schools must report their highly qualified teacher information on-line no later than Monday, October 1st, 2012.

Contact Information

Name	Title	E-mail Address	Phone
HQT Website		http://www.ade.az.gov/asd/hqtp/	
Todd Petersen	Director, Title II	todd.petersen@azed.gov	602-542-3083
	Administrative Assistant		602-364-1842
Rosemary Gaona	Education Program Specialist, Title II	rosemary.gaona@azed.gov	602-364-3553
Marilyn Gardner	Education Program Specialist, Title II	marilyn.gardner@azed.gov	602-542-5343
Steve Larson	Education Program Specialist, Title II	steve.larson@azed.gov	602-542-3532
Virginia Stodola	Education Program Specialist, Title II	virginia.stodola@azed.gov	602-364-3552
Support Services	For Common Log-On Access to HQT	enterprise@azed.gov	602-542-7378 or (866) 577-9636
ALEAT Invitation	Access to Arizona LEA Tracker	ALEAT@azed.gov	602-542-4353

Teacher of Record vs. Not-Teacher of Record

A SPED “teacher of record” directly instructs, evaluates and assigns grades to students in core academic subjects and must show content competency for each core subject area taught. SPED teachers do not have to demonstrate subject-matter competency in core academic subjects if they do not directly instruct students in those subjects, or if their role is limited to providing highly qualified teachers with consultation on the adaptation of curricula, the use of behavioral supports and interventions, the selection of appropriate accommodations, assists students with study or organization skills, or reinforces instruction the child has already received from a teacher who is highly qualified in that core academic subject. A SPED teacher who is not “teacher of record” is then determined highly qualified by having the appropriate Arizona Special Education Certificate.